

POSITION DESCRIPTION - GENERAL BOARD

Reports to: CVNA Board

Employment Status: Volunteer

Time Commitment: Board meetings monthly - 2 hours plus preparation & leadership of assigned portfolio/committee.

Central Victorian Netball Association:

Central Victorian Netball Association is a not-for-profit, member-based organisation governed by a volunteer Board of Management. CVNA strives to provide for participation opportunities in the sport of netball in a safe, fair, inclusive and welcoming environment offering skill development, physical, social, and mental health benefits for all throughout the North Central Region and Northern Zone.

Vision: Inspiring future generations with a passion for netball, and nurturing the skills to achieve their very best, by providing professional, skilled support.

Purpose: Provide for participation opportunities in the sport of netball in a safe, fair, inclusive and welcoming environment offering skill development, physical, social and mental health benefits for all throughout the North Central Region and Northern Zone.

Values: Integrity, communication, respect, consistency and inclusion.

Commitment to Child Safety:

We require all applicants to undergo background checks and screening prior to or during any appointment. Netball's Commitment Statement to Safeguarding Children and Young People and other important information can be found at <https://vic.netball.com.au/child-safety-netball>

At Central Victorian Netball Association, we embrace diversity in gender, age, ethnicity, disability, religion and sexual orientation. We are committed to providing a safe environment for children across Netball.

Central Victorian Netball Association's Commitment to Safeguarding Children & Young People

Every person in the netball community has a responsibility to understand their role in ensuring the safety and wellbeing of all children and young people in our care. CVNA is committed to promoting and protecting the rights of children and preventing abuse from occurring by fostering a culture where children feel safe and empowered. We also seek to ensure the cultural safety of First Nations children, children from culturally and/or linguistically diverse backgrounds and children with a disability.

Primary Purpose of Position

A General Board Director:

- Contributes to the strategic leadership and governance of CVNA.
- Exercises fiduciary and statutory responsibilities as a Board Member.
- Provides expertise in a defined portfolio or skill area.
- Leads or supports a portfolio, sub-committee or strategic initiative as required.
- Acts in the best interests of the Association as a whole.
- The role is governance-focused and does not replace operational staff functions.

Core Governance Responsibilities

Strategic Leadership

- Contribute to the development, review and monitoring of CVNA's Strategic Plan.
- Participate in long-term planning (3–5 year horizon).
- Ensure Board decisions align with CVNA's vision, values and objectives.

Board Oversight & Decision-Making

- Attend and actively participate in Board meetings.
- Review Board papers in advance and contribute constructively to discussions.
- Exercise independent judgment and due care in decision-making.
- Vote on Board matters in accordance with constitutional obligations.

Fiduciary & Legal Duties

As a Board Member under the Constitution - CVNA Constitution Dec 2024, a General Director must:

- Act in good faith and in the best interests of CVNA.
- Exercise due care, skill and diligence.
- Avoid improper use of position or information.
- Declare material personal interests and comply with conflict-of-interest requirements.
- Maintain confidentiality.

Portfolio Leadership

A General Board Director may be appointed to lead or oversee a portfolio or subcommittee.

Risk Compliance & Culture

- Support the Board's oversight of risk management.
- Uphold child safety obligations and cultural safety commitments.
- Promote an inclusive and respectful environment aligned with CVNA values.
- Support compliance with Netball Victoria policies and applicable legislation.

Skills & Attributes

General Board Directors are appointed based on:

Core Governance Capabilities

- Strategic thinking and sound judgment
- Financial literacy (ability to read financial reports)
- Understanding of governance principles
- Ability to differentiate governance from operations

Portfolio-Specific Strength

Examples may include: legal, risk or compliance, marketing, community engagement, sponsorship, development, facility planning.

Personal Attributes

- Integrity and professionalism
- Collaborative mindset
- Constructive challenge capability
- Strong communication skills
- Commitment to the development of regional netball

Expectations of Time & Engagement

- Attend scheduled Board meetings (typically monthly).
- Attend strategic planning sessions and key events (e.g. AGM).
- Participate in relevant sub-committee meetings.
- Represent CVNA externally when required.

Other Requirements

- Induction Training
- Police check
- Working with children check